

GURU NANAK COLLEGE

Jhajra, Dehradun

(Approved by AICTE, New Delhi, Affiliated to Sri Dev Suman Uttarakhand University)

Ref. No: GNC/PO.0044

Date: 09.12.2024

OFFICE ORDER

Subject: Establishment of Internal Quality Assurance Cell.

The Internal Quality Assurance Cell (IQAC) at **Guru Nanak College, Jhajra, Dehradun**, is established to enhance and sustain the quality of academic, administrative, and infrastructural activities within the college. At Guru Nanak College, educational institutions typically establish IQACs to align with the guidelines set by the National Assessment and Accreditation Council (NAAC), NBA and other accreditation bodies to ensure continuous quality improvement.

COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL:

S. No.	Name	Designation	Mobile No.	Email Address
1	Mr. Saithjeet Arora	Chairperson	9980085072	saithjeet@gnc.edu.in
2	Mr. Ankur Jaiswal	Member Secretary	9997810817	iqac@gnc.edu.in
3	Dr. Sunil Kumar Malik	External Members	9627600303	sunilkumarmalik@gnc.edu.in
4	Dr. Bhoopendra Bharti	Faculty Members	7505174242	drbhoopendrabharti@gnc.edu.in
5	Ms. Anjali	Student Representative	9631390690	ar9704350@gmail.com
6	Mr. Mamlesh Semwal	Support Staff	7300777708	mamleshsemwal@gnc.edu.in

Responsibilities and Functions:

IQAC shall evolve mechanisms and procedures for

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
2. Optimization and integration of modern methods of teaching and learning.
3. Ensuring the adequacy, maintenance and proper allocation of support structure and services.
4. Sharing of research findings and networking with other institutions in India and abroad.
5. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
6. Facilitating the creation of a learner-centric environment conducive to quality education and to adopt the required knowledge and technology for participatory teaching and learning process.
7. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
8. Organization of inter and intra institutional workshops, seminars on quality related themes.
9. Documentation of the various programmes/activities leading to quality improvement.
10. Development of Quality Culture in the institution.
11. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Principal
Guru Nanak College
Jhajra, Dehradun, Uttarakhand

CC to:

Office: for record.

Members: for information & necessary action.

Chairman: for information